

# Advanced Diploma Online Counselling & Psychotherapy—2020 Application

The Advanced Diploma Online Counselling and Psychotherapy is designed to upgrade practitioner's existing qualifications in counselling and psychotherapy to include the provision of working therapeutically in a new digital era.

## About the course

Though in-person counselling competence & training does ensure a strong foundation for online counselling and psychotherapy practice, it does not automatically translate to competence in a remote setting, therefore it is essential that therapists are familiar and confident in making the transition from using in person counselling skills to applying them remotely in order to maintain a safe, ethical and effective practice. Students enrolled on the Advanced Diploma Online Counselling and Psychotherapy programme will not only be introduced to working therapeutically online, they will gain mastery in this unique and quickly developing area. Upon completion of this course, students will be equipped with the skills necessary to create a practical business plan for developing an online practice or incorporating online provision into their existing practice.

**Course Duration: 5 months September 2020— January 2021**

The course will take place one weekend per month

**Start Date:** 12th of September\*

\*Please Note: Course Inductions will be held the week before the start date.

**Timetable:** Once a month - Saturday & Sundays (9.30 am - 4.30 pm)

### Live Online Classes\*

\*Classes will be delivered through Microsoft Teams a platform which is built on Office 365, it is a secure platform and follows compliance capabilities

**Tuition Fees: €2,150 (PCI graduate €2,000)**

**APPLICATION DEADLINE: 31st August 2020**

## Entry Requirements

- Existing qualification in counselling/psychotherapy

## Course Content

- Online Counselling and Psychotherapy Skills
- Technology, Ethics and the Law
- Developing an Online Practice

## Clinical Requirements

20 sessions online counselling and psychotherapy, 4 sessions of external supervision: Log and report due as part of the case study submission.

## Application Process

Applicants should complete and return the course application form accompanied by an initial deposit of €250, which is deductible from course fees if the application is successful. Applicants are entitled to a full refund of the initial deposit if they decide to cancel within 14 days of receipt of their application. Should an application be unsuccessful, or if the application is cancelled by the applicant following this 14 day period or after interview, an administration fee of €60 is charged and the balance of €190 is refunded.

# Advanced Diploma Online Counselling & Psychotherapy—2020 Application

## Terms & Conditions

### Entry Requirements:

It is the responsibility of the applicant to ensure that he/she fulfils the minimum entry requirements for a chosen course, and to ensure that the chosen course is suitable for his/her needs and level of ability. Once an applicant accepts an offer of a place on the course, he/she agrees to abide by the rules and regulations of the College. If the applicant does not reach the acceptable minimum criteria for the course, PCI College has the right to withdraw them from the course.

### Fees:

Tuition Fees are non-refundable in all personal circumstances. The balance of fees for tuition is payable, in full, before the course commences, or by availing of an agreed PCI College Direct Debit Payment Plan. Tuition Fees do not include costs of Additional Requirements such as Supervision.

Once a student is enrolled on a programme of study, no part of course fees are refundable or transferable. No refund will be made in any circumstances to students who fail to attend classes or who commence a course and subsequently feel that the course does not suit him/her. Students who are having their fees paid or part-paid by a third party, should be fully aware that responsibility for payment of fees and liaison with these bodies rests solely with the student and not with PCI College.

The College makes every effort to provide the Programme as described, and to avoid altering course dates, tutors, locations etc. However, should any changes be necessary, you will be notified at the earliest opportunity. All courses run subject to demand and the formation of a viable class cohort. A full refund will be given to all applicants in the event that the class does not proceed.

Where a student receives a refund and chooses to keep the refunded fees on their account, this credit shall only be applicable to programmes within that programme category (e.g. counselling & psychotherapy or CPD or Psychology). Credit will remain on the student's account for a period of two years from the date of refund.

### Student Requirements:

Students are required to have sufficient IT skills and access to appropriate IT facilities to participate in the course. All students are assigned an individual email address and given access to an online Student Portal. The Portal includes course materials, an online library and College announcements and students are required to upload all written assignments online. Email is the primary communication method of the College and all students are requested to access their individual email account on a regular basis to ensure receipt of all notices.

Students with a disability may require adjustments to facilitate their learning. These adjustments will be fully evaluated by PCI College. Students are requested to make the College aware of any disability, special need or learning support requirement on application.

### Terms & Conditions:

Our Terms and Conditions may change and be updated from time to time. Students are requested to review the current version of Terms and Conditions on our website at [www.pccollege.ie](http://www.pccollege.ie).

# Advanced Diploma Online Counselling & Psychotherapy—2020 Application

## APPLICATION FORM

### 1. Personal Details (Please fill all fields in Block Capitals)

Forename \_\_\_\_\_ Middle Name \_\_\_\_\_ Surname \_\_\_\_\_

(For Registration—please use name as appears on Passport / Bank Statements)

Address: \_\_\_\_\_

Date of Birth \_\_\_\_\_ Nationality \_\_\_\_\_ Ethnicity \_\_\_\_\_

Gender: \_\_\_\_\_

(Leave blank if you prefer not to say)

Telephone: Home: \_\_\_\_\_

Work: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Current Employment: \_\_\_\_\_

FOR OFFICE USE ONLY	
ID No: _____	IT: Y/N
Deposit: _____	
Offer: _____	
Accepted: _____	

Where did you see details of this course advertised? (e.g. online search, online advert, website, e-mail-direct marketing, Facebook, Twitter, word-of-mouth, press, radio, event)

If you have a disability or special need, will you require extra learning support?

Yes  No

If yes, please give details?

Have you ever been convicted of a criminal offence?

Yes  No

If yes, please give details? \_\_\_\_\_

### 2. Education Background

Appropriate qualification in Counselling/Psychotherapy (level 5 NFQ or Level 7 FHEQ) AND a minimum of four years professional practice (eg. Accreditation) with a recognised professional body.

Highest Education Achieved (Primary/Secondary/Third Level)

Please give details of Course, Institution and Award:

Qualification/Institution: \_\_\_\_\_

Award: \_\_\_\_\_

Please list any other course you consider relevant to your application: \_\_\_\_\_

Are you accredited with any recognised counselling bodies? \_\_\_\_\_

